

Appendix I – Registration Form

Application for Registration of Unmanned Aircraft System

Instructions for completing this Application Form

1. Entries should be typed or printed in **BLOCK LETTERS**. Full model and component designations are required (refer to the manufacture’s data plates).

2. Complete appropriate sections of this application form as follows:

- a. Registration and Grant of permit:
- b. Change of possession of Unmanned Aircraft System:

3. The completed application should be forwarded to Director General of Bhutan Civil Aviation Authority, Paro, Bhutan

Section A: Unmanned Aircraft Particulars

UAS Name:			
Model/Type:			
Serial No:		Manufacturer:	

Section B: History of Unmanned Aircraft

The Unmanned Aircraft is: New Used

Previously registered in Bhutan: Yes/No Existing registration mark.....

State of Registry.....

Note: The BCAA requires notification of de-registration from the foreign state of registry before entering the aircraft on the Bhutan Register.

Section C: Registration Mark Allocation

Registration mark for the UAS will be the UAOP Number issued to the Operator.

Section D: Notification of change of person/government agency having right of possession of Unmanned aircraft

This section is to be completed by the person losing right of possession of the Unmanned aircraft	
Unmanned Aircraft registration:	
Name(s) of person(s) or agency losing possession:	
Address of person(s) or agency losing possession:	
Date of change:	The registration and transfer fee are enclosed <input type="checkbox"/>
Signature:	Date: _____ Name (Print): _____
Note: If organization, state title of position of person signing	

Section E: Replacement UA Operation Permit

Indicate whether the original certificate was:			
Lost <input type="checkbox"/>	Stolen <input type="checkbox"/>	Destroyed <input type="checkbox"/>	Damaged <input type="checkbox"/>
If damaged, original UAOP enclosed <input type="checkbox"/>			

Section F: Particulars of Person (s) / Organization of a UAS holder and details of Legal Ownership

(a) Full Name(s) of UAS holder (partnership or syndicate):

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(b) State whether Individual Partnership/Syndicate Organization

(c) Nature of interest in aircraft: Legal Owner Operator

(d) If partnership or syndicate, full names of all syndicate members are required:

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(e) UAS holder's postal service address:

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(f) Telephone Number.....Facsimile.....

(g) Name of Legal Owner of Unmanned aircraft.....

(h) Legal Owner's postal service address:

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Section G: Applicant's Declaration

I hereby declare that to the best of my knowledge and behalf the particulars entered on this application are accurate in every respect and show compliance with the UAS regulations and the associated requirements for the time being in force. The application fee prescribed under this regulation is enclosed herewith.

Signature(s):.....Date:.....

If an Organization, state title of the person signing

Name(Print):.....Title/Position:.....