MoIC/HRM-01/2018/ 13/08/2018

**VACANCY ANNOUNCEMENT**

The Human Resource Division, Ministry of Information & Communications would like to announcethe vacancy for the following positions:

|  |  |  |  |  |  |  |
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| **Sl. No.** | **Position Title** | **Position Level** | **Slots** | **Minimum Qualification Required** | **Place of Posting** | **Remarks** |
| 1 | Driver-III | O4 | 1 | Class VIII with Driving License | COSCAP-SA Office, BCAA, Paro | Consolidated contract |
| 2 | Security Guard | ESP | 1 | Minimum age of 18 years and not more than 50 years old | BCAA, Paro |  |

Interested Bhutanese Nationals who meet the eligibility criteria may apply. For eligibility criteria, please refer Chapter 5 of BCSR 2018 (Serial no.1) and Chapter 6 of BCSR 2018 (Serial no.2). Applicants with relevant trainings and work experience shall be given preference for the purpose of shortlisting. Application along with the following documents must reach to BCAA, Paro on or before **28th August 2018**

1. *Duly filled RCSC Employment Application Form (*[*www.rcsc.gov.bt*](http://www.rcsc.gov.bt)*)*
2. *Academic Transcripts & Certificates (Sl.no.1)*
3. *A copy of valid Driving License (Sl.no. 1)*
4. *A copy of Valid Security Clearance Certificate*
5. *Valid Medical Fitness Certificate issued by Medical Doctor*
6. *A Copy of Citizenship ID Card*
7. *No objection Certificate from the Working Agency (if employed)*

***Offtg. Chief HR Officer***