



འབྲུག་གི་བའི་མཁའ་འགྲུལ་དབང་འཛིན། དཔལ་ལྷན་འབྲུག་གཞུང་།

Bhutan Civil Aviation Authority
Royal Government Of Bhutan
Paro : Bhutan



BCAA/HRD/11/2022-2023/ 381

28th October 2022

INVITATION FOR AIR TICKETING QUOTATION

The Bhutan Civil Aviation Authority, Paro Airport, is pleased to invite Sealed Quotation from the interested registered Travel/Air Ticketing Agent having a valid trade license for the supply of air ticket as per the following terms and conditions:

- **Type of Class:** **Economy**
- **No. of Official:** **1(one)**

Itinerary:

- 20th November 2022: Paro - Bangkok (Thailand)
- 21st November 2022: Bangkok- Indonesia (Bali)
- 25th November 2022: Indonesia (Bali) - Bangkok (Thailand)
- 26th November 2022: Bangkok (Thailand) - Paro

TERMS AND CONDITIONS

1. The rate should be quoted for full **Economy Class** fare inclusive of all taxes if any and it should be the shortest/direct route.
2. Airline and seats must be confirmed while submitting the quotation.
3. The details of the traveller will be provided in the work order.
4. Any bids received by the purchaser after the deadline for submission of bids prescribed by the purchaser will be declared "Late" and will be rejected and returned unopened to the bidder.
5. Sealed quotation marked as "**Quotation for Air Ticket**" should be submitted to **the Director, Bhutan Civil Aviation Authority, Paro International Airport on or before 4th November 2022 before 12 Noon** and will be open on the same date at 2 PM in the presence of the bidder or their representative who chose to attend.
6. Unconditional quotations like increase of fares during the booking or during the issue of tickets or changes of airlines at the time of travel shall not be entertained.



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7. The rate should be quoted as per the sector given above and will be selected based on the **lowest evaluated bid**.
8. The bid should be accompanied with lump sum amount of **Nu. 10,000/-** only as an earnest money deposited in the form of draft /cash warrant issued in favour of Director, BCAA.
9. The earnest money of Nu. 10,000/- of the lowest evaluated bidder shall be retained with BCAA as a performance security deposit and will be returned only after the delivery of the air tickets mentioned in the supply order for the above sector.
10. The bid should contain a copy of valid trade license and tax clearance certificate.
11. The successful bidder should submit a photocopy of every air ticket along with the invoices for processing payment.
12. **In case the lowest bidder withdraws his/her bid then the second lowest bidder shall be asked to purchase and issue of air tickets and the amount of the difference shall be borne by the lowest bidder.**
13. The purchaser reserves every right to reject the bids if it is found not responsive to our terms and conditions and the decision of the tender committee will be final and binding.
14. No complaint either in written or verbal shall be accepted by the travel agent after the award is finalized.

DIRECTOR

Bhutan Civil Aviation Authority